



## ANNUAL GENERAL MEETING

# 2020 AGENDA

2:00pm, 25 September 2020

Via Zoom

- **WELCOME AND INTRODUCTIONS**
- **APOLOGIES**
- **PROXIES**
- **NOTICES OF MOTIONS**
  1. ADOPTION OF MINUTES
  2. CHAIRMAN'S REPORT
  3. CEO'S REPORT
  4. 2020/21 BUDGET
  5. FINANCIAL STATEMENTS FOR 30 JUNE 2020
  6. SUBSCRIPTIONS AND FEES
  7. COMMODITY LEVY
  8. APPOINTMENT OF AUDITOR
  9. SETTING OF BIOSECURITY LEVY
- **ELECTION RESULTS**
- **GENERAL BUSINESS**



# MINUTES

MINUTES of the 15<sup>th</sup> Annual General Meeting of Onions New Zealand Incorporated held at the Pukekohe Cosmopolitan Club, 78 Nelson Street, Pukekohe on Wednesday 16 October 2019, commencing at 5.15pm

## PRESENT:

There were 26 industry members in attendance.

*Also in attendance:* James Kuperus (ONZ CEO)  
Owen Symmans (ONZ Independent Chairman)  
Sally Anderson (ONZ Research and Innovation Manager)  
Brittany McCloy (ONZ Assistant Business Manager)

## WELCOME AND INTRODUCTIONS

The Chairman welcomed everyone to the 15<sup>th</sup> Annual General Meeting of Onions New Zealand.

## APOLOGIES

Apologies were received from Roger Flatz, Terry Brown, Michael Croft, and Anya Thomas

## PROXIES AND AGM RESOLUTIONS

A proxy was received for Jay Master from Mike Blake.

There were no additional proxies received.

## NOTICE OF MOTIONS

### 1. ADOPTION OF MINUTES

IT WAS RESOLVED THAT the minutes from the 14<sup>th</sup> AGM held on 24 October 2018 are a true and correct record.

**Jay Master/ Alan Nobel**

### 2. INDEPENDENT CHAIRMAN'S REPORT (YEAR END 30 JUNE 2019)

The Chairman's report was taken as read. The Chairman took the time to acknowledge management's efforts over the previous year, noted a year of positive progress for the industry.

It was moved that the Chairman's report was received.

**Owen Symmans / Kelvin Bezuidenhout**

### 3. CEO'S REPORT

The CEO's report was taken as read.

It was moved that the CEO's report was received.

**Jay Master/ Paul Apatu**

### 4. 2019/20 BUDGET

The 2019/20 budget has been approved by the Onions New Zealand Board and brought to the AGM for endorsement.

Moved that the budget be endorsed.

**Owen Symmans/ Bharat Bhana**

### 5. AUDITED ANNUAL ACCOUNTS (FOR YEAR ENDING 30 JUNE 2019)

IT WAS RESOLVED THAT the audited financial statements for the year ended 30 June 2019 be approved.

**Owen Symmans / Guy Hilson**

**6. ONZ SUBSCRIPTION/FEES & LEVIES FOR 2019/2020**

The CEO advised the attendees that under Clause 5.1 of the Constitution the Onions New Zealand Board recommended that the fees for 2019/20 be as follows:

- (a) Joining Fee Nil
- (b) Subscriptions
- |            |                |
|------------|----------------|
| Growers    | Nil            |
| Exporters  | \$100 plus GST |
| Associates | \$250 plus GST |

These to be payable by 31 December 2019.

**(c) Voluntary Levy**

- (c) \$1.00 + GST per tonne payable by Marketing Organisation members

**Owen Symmans/ Kelvin Bezuidenhout**

**7. COMMODITY LEVY**

**IT WAS RESOLVED** that the commodity levy for fresh and processed onions for the coming levy year remain at \$2.50 per tonne or part thereof.

**Owen Symmans/ Peter Reynolds**

**8. APPOINTMENT OF AUDITOR**

**IT WAS RESOLVED THAT** BDO be appointed auditors for the financial year ended 30 June 2020.

**Owen Symmans/ Bharat Jivan**

All in favour.

**9. SETTING OF BIOSECURITY LEVY**

That the Onions biosecurity levy be set at \$0/ha for the first two years ending 30 November 2019 and 30 November 2020.

**Owen Symmans/ Kelvin Bezuidenhout**

**DIRECTOR ELECTION RESULTS**

Directors retiring are:

- Ray Ellis retiring from the Board of Directors (Exporter)
- Kevin Wilcox retiring by rotation and seeking re-election (Exporter)
- Guy Hilson retiring by rotation and seeking re-election (Exporter)
- Dean Pye retiring by rotation and seeking re-election (Grower)

Director Candidate for Election

- Anya Thomas (Exporter)

The following Directors were elected to the ONZ Board uncontested:

- Kevin Wilcox
- Guy Hilson
- Dean Pye
- Anya Thomas

**GENERAL BUSINESS**

Chairman acknowledged the retiring of the Ray Ellis and thanked him on behalf of the industry for his many years of service.

AGM declared closed 5.30pm

Read, approved as a true and correct record and signed  
this \_\_\_\_\_ day of \_\_\_\_\_ 2020

\_\_\_\_\_  
CHAIRMAN

# REMITTS

The following motions will be considered by Onions New Zealand Inc. AGM held via Zoom on 25 September 2020.

## MOTION 1

That the minutes of the Onions New Zealand AGM, held 16 October 2019, be taken as a true and correct record.

**Proposed by the Onions New Zealand Board**

### *Explanatory Note*

*The minutes are included in the 2020 Onions New Zealand AGM papers, emailed to all members and available at [www.onionsnz.com](http://www.onionsnz.com)*

## MOTION 2

That the Chair's report for the year ended 30 June 2020, as published in the Onions New Zealand Annual Report, be accepted.

**Proposed by the Onions New Zealand Board**

### *Explanatory Note*

*The Chair's report is included in the 2020 Onions New Zealand Annual Report, emailed to all members and available at [www.onionsnz.com](http://www.onionsnz.com)*

## MOTION 3

That the CEO's report for the year ended 30 June 2020, as published in the Onions New Zealand Annual Report, be accepted.

**Proposed by the Onions New Zealand Board**

### *Explanatory Note*

*The CEO's report is included in the 2020 Onions New Zealand Annual Report, posted to all members and available at [www.onionsnz.com](http://www.onionsnz.com)*

## MOTION 4

That the budget for 2020/21 be endorsed.

**Proposed by the Onions New Zealand Board**

### *Explanatory Note*

*The Board of Onions New Zealand has adopted the budget in the papers and seeking endorsement from members.*

## MOTION 5

That the audited financial statements for the year ended 30 June 2020 be approved.

**Proposed by the Onions New Zealand Board**

### *Explanatory Note*

*The audited financial statements are included with the 2020 Onions New Zealand Annual Report, emailed to all members and available for download at [www.onionsnz.com](http://www.onionsnz.com)*

**MOTION 6**

That the Onions New Zealand Subscription/fees and levies for 2020/21 remain as per below;

- |     |                |   |  |
|-----|----------------|---|--|
| (a) | Joining Fee    |   | Nil                                      |
| (b) | Subscriptions  | Growers   | Nil                                      |
|     |                | Exporters   | \$100 plus GST                           |
|     |                | Associates  | \$250 plus GST                           |
|     |                |   | These to be payable by 31 December 2020. |
| (c) | Voluntary Levy |   |  |
|     | (i)            | \$1.00 + GST per tonne payable by Marketing Organisation members              |  |
|     |                | Marketing Organisation members are entitled to deduct a collection fee of 4%. |  |

**Proposed by the Onions New Zealand Board**

*Explanatory Note*

*Clause 5.1 of the Constitution allows the Board to recommend for consideration by the Annual General Meeting, fees and subscriptions for the forthcoming year.*

**MOTION 7**

That the commodity levy for fresh and processed onions remains set at \$2.50 per tonne or part thereof.

**Proposed by the Onions New Zealand Board**

*Explanatory Note*

*Under the commodity levy order for onions, Onions New Zealand must set a levy rate by a vote at its annual general meeting.*

**MOTION 8**

That BDO be appointed auditors for the financial year ended 30 June 2021.

**Proposed by the Onions New Zealand Board**

*Explanatory Note*

*BDO was awarded the contract to complete the audit for Onions New Zealand in 2016 in line with Horticulture New Zealand and other vegetable product groups.*

**MOTION 9**

That the onions biosecurity levy remains at \$0/ha for year ended 30 November 2021.

**Proposed by the Onions New Zealand Board**

*Explanatory Note*

*Onions New Zealand consulted with members on the establishment of a biosecurity levy for response activities and submitted the application for the introduction of this levy in December 2017. The Biosecurity (Response—Onions) Levy came into force as of 1 November 2019. Year one of the Biosecurity levy was 1 November – 30 November 2019. Year two is 1 December 2019 – 30 November 2020. It should be noted that under the terms of the Biosecurity Act the Board has the power to vary/strike a levy within the year should an incursion occur.*

# BUDGET 2020/21 YE JUNE

Description	2020/21 Budget		2019/18 Year End	2019/20 Budget
<b>INCOME</b>				
Membership Fees	8,000		7,192	8,000
Domestic Commodity Levy	93,000		104,576	84,863
Export Commodity Levy	426,278		458,277	446,243
Process Commodity Levy	14,000		6,736	14,000
Marketing Organisation Levy	161,133		174,858	160,647
MPI SFF grant (Onion Pathways)	237,313		130,840	130,840
MPI SFF grant (Biosecurity Manuals)	0		32,899	0
MPI SFFF grant (Turbo Charge Market Access and Development)	204,000		0	0
AGM/ Research Seminar Sponsorship	0		0	17,000
Research Education Trust sponsors	0		0	2,500
Sundry	0		5,000	5,000
Interest on reserves	20,000		23,053	21,000
Less collection fee	-21,000		-22,700	-21,804
<b>TOTAL INCOME</b>	<b>1,142,724</b>		<b>920,731</b>	<b>868,289</b>
<b>EXPENDITURE</b>				
<i>Industry leadership</i>				
CEO, Management and Admin Support Salaries	172,000		170,464	162,000
CEO Expenses	1,000		1,202	1,000
Independent Chair	36,000		36,333	34,000
Independent Chair Expenses	3,000		2,966	3,000
Grower Seminars and AGM	5,000		4,745	32,000
Director Expenses	10,000		17,879	10,000
Government Relations	12,500		4,915	4,500
National Environmental Submissions	5,000		0	0
Travel Expenses	8,000		12,429	8,000
HortNZ Industry Forums & Vegetable Chairs Forums	3,000		4,457	4,000
	<b>255,500</b>	<b>21%</b>	<b>255,390</b>	<b>258,500</b>
<i>Administration of ONZ</i>				
Printing/ Stationery/ Postage	10,000		10,017	10,000
Telephone & Tolls	2,000		2,787	2,000
HortNZ Office Overheads	10,000		7,315	14,500
Legal Expenses	2,000		6,400	1,000
Audit & Tax	4,500		4,500	4,000
Accountancy Fee	11,500		11,431	11,500
Bank Fees	350		203	350
General Expenses	4,000		5,524	1,500
Website Maintenance	3,000		8,941	7,500
ONZ Online Newsletters	1,000		135	500
Grower Magazine Contribution	6,500		6,882	7,000
ONZ Photography	0		53	1,500
Vegetables.co.nz	10,000		10,000	10,000
District Association Grants	7,500		3,949	8,000
	<b>72,350</b>	<b>6%</b>	<b>78,137</b>	<b>79,350</b>



Description	2020/21 Budget		2019/20 Forecast Year-End	2019/20 Budget
<i>Export Market Access &amp; Development</i>				
Market Intelligence (AMI, NOA, Trade Booklet, China Reports)	8,000		12,476	7,700
Food Safety Assurance Project	0		7,235	15,000
China Market Access	0		16,843	15,000
China Market Intelligence	0		2,153	
Australia (Consultancy & Govt cost recovery fees)	500		125	2,000
Other market (Consultancy & Govt cost recovery fees)	0		27,702	3,000
Indonesia Market Retention Project	7,000		12,849	10,000
Exporter Meetings	500		800	500
New Markets Export Support	0		28,341	22,000
SFFF: Turbo Charge	305,000		0	8,000
Surveys	4,000		2,210	4,000
National Technical Working Group (Global Gap)	1,000		1,108	1,000
Plants Market Access Council	2,500		2,628	2,600
Phytosanitary Chart and QC Training	3,500		4,055	5,000
Reporting and Scanning	7,440		6,820	7,440
Market Access Travel General	0		5,668	3,500
Segregation Work to Understand Distance Requirement	2,500		2,625	5,000
	<b>341,940</b>	<b>28%</b>	<b>133,638</b>	<b>111,740</b>
<i>Biosecurity</i>				
Biosecurity Readiness Projects	10,000		5,000	20,000
Membership of Biosecurity Networks	500		150	2,000
Biosecurity Training	1,000		0	3,000
Biosecurity Waste Management	0		0	2,000
Engagement with MPI over Border Interceptions MAS	0		0	1,000
Onions biosecurity management plan MAS	0		3,960	1,980
IHS general advice MAS	4,000		3,766	8,000
Maintaining Technical Expertise	8,000		7,536	10,048
Biosecurity extension	2,000		37,053	4,000
Onion Pest List Maintenance/ Reviewing Priority Pests	3,960		2,512	3,960
Travel & Meetings	500		14	500
	<b>29,960</b>	<b>2%</b>	<b>59,991</b>	<b>56,488</b>

Description	2020/21 Budget		2019/20 Forecast Year-End	2019/20 Budget
<b>INDUSTRY RESEARCH &amp; INNOVATION</b>				
<i>Extended Focus</i>				
Cadmium Project	0		5,500	3,000
Sustainable Production Project (s)	0		5,000	0
MPI SFF: Onion Pathways	367,590		237,325	212,334
Pan Horticulture PGP - Generic Activities	17,597		4,399	12,000
Pan Horticulture PGP - Specific Onions Activities	10,000		0	27,000
<b>Sub Total Market Extended Focus Research</b>	<b>395,187</b>		<b>252,224</b>	<b>254,334</b>
<i>Enabling Research</i>				
VR & I Board Admin	17,552		16,138	15,547
VR & I Board Leveraged Research	27,991		36,134	36,338
Onion Smut Field Trials & Mapping	0		0	2,500
Export onion MRL (MPI) and PHI (P&FR) updates	0		2,130	1,500
ONZ R & I Sub Committee	0		391	500
ONZ R&I Chairman Honarium	0		0	0
Soil borne disease and plant establishment projects	10,000		27,361	15,000
ONZ Research Management	76,000		74,440	74,000
ONZ Research Management Expenses/ Extension	1,000		515	5,000
IPM	0		810	0
Grower tool kits/publications	1,500		834	7,500
Research Education Fund (Scholarships)	10,000		4,750	12,500
Onion Cultivar Trials Presenting Results	1,000		800	2,000
Responding to EPA Reviews of Agrichemicals	3,000		1,498	5,000
<b>Sub Total Enabling Research</b>	<b>148,043</b>		<b>165,801</b>	<b>177,385</b>
<b>Total for Research and Innovation</b>	<b>543,230</b>	<b>44%</b>	<b>418,025</b>	<b>431,719</b>
<b>Total Expenditure</b>	<b>1,242,980</b>		<b>945,181</b>	<b>937,797</b>
<b>Before Tax Surplus/Deficit</b>	<b>-100,256</b>		<b>-24,450</b>	<b>-69,508</b>
<b>Tax Payable</b>	<b>5,500</b>		<b>5,978</b>	<b>5,500</b>
<b>Surplus/(Deficit)</b>	<b>-105,756</b>	<b>-9%</b>	<b>-30,428</b>	<b>-75,008</b>